

## MONTHLY REPORT OF CASES

(For instructions/guidelines on accomplishing this form, please see Administrative Circular No. \_\_\_\_\_ dated \_\_\_\_\_ 2011.)

RTC (COMMERCIAL COURT)		CRIMINAL CASES															TOTAL CRIMINAL CASES <sup>3</sup>				
		COMMERCIAL COURT CASES			REGULAR COURT CASES													OTHER CRIMINAL CASES			
BRANCH NUMBER _____	CITY / MUNICIPALITY (STATION) _____	PROVINCE _____	REGION _____	MONTH / YEAR _____	Violation of the Intellectual Property Code (RA 8293)	Violation of All Other Commercial Laws	TOTAL COMMERCIAL COURT CASES <sup>1</sup>	Tax Evasion or Violation of Tax / Customs Laws	Violation of Environmental Laws	Rape	Estafa/ Swindling	Illegal Possession of Firearms & Ammunitions	Carnapping	Kidnapping	Human Trafficking (R.A. 9208)	Illegal Recruitment	Graft and Corruption	All Other Regular Court Cases <sup>2</sup>	TOTAL REGULAR COURT CASES <sup>3</sup>	(16)	(17)
		(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)					
ITEM NO. I	NUMBER OF PENDING CASES AT THE BEGINNING OF THE MONTH																				
ITEM NO. II	TOTAL NUMBER OF CASES ADDED																				
CASE INFLOW	II-A	NUMBER OF NEW CASES FILED/RAFFLED																			
	II-A-1	<i>Original Jurisdiction</i>																			
	II-A-2	<i>Appealed from Lower Court</i>																			
	II-B	NUMBER OF CASES REVIVED																			
	II-C	NUMBER OF CASES RECEIVED FROM OTHER COURTS/STATIONS																			
ITEM NO. III	TOTAL NUMBER OF CASES DEDUCTED																				
CASE OUTFLOW	III-A	NUMBER OF CASES DECIDED/RESOLVED ON THE MERITS																			
	III-B	NUMBER OF CASES DECIDED/RESOLVED BY WAY OF COMPROMISE, JDR, ETC.																			
	III-C	NUMBER OF CASES ARCHIVED																			
	III-D	NUMBER OF CASES TRANSFERRED TO OTHER COURTS/STATIONS																			
ITEM NO. IV	NUMBER OF PENDING CASES AT THE END OF THE MONTH																				
ITEM NO. V	NUMBER OF CASES WITH DETENTION PRISONERS																				

Item No. I Copy the number of cases pending at the end of the month immediately preceding this month  
 II = II-A + II-B + II-C  
 II-A = II-A-1 + II-A-2  
 III = III-A + III-B + III-C + III-D  
 IV = [ Item No. I + Item No. II ] - Item No. III  
 V Relate to Item No. VII in Page 4

<sup>1</sup> Total Commercial Court Cases (Column 3) = ADD Columns 1 and 2  
<sup>2</sup> Relate to Item No. XI in Page 4  
<sup>3</sup> Total Regular Court Cases (Column 15) = ADD Columns 4 to 14  
<sup>4</sup> Total Criminal Cases (Column 17) = ADD Columns 3, 15 and 16

# MONTHLY REPORT OF CASES

(For instructions/guidelines on accomplishing this form, please see Administrative Circular No. \_\_\_\_\_ dated \_\_\_\_\_ 2011.)

RTC (COMMERCIAL COURT)		CIVIL CASES											TOTAL CIVIL CASES <sup>3</sup>	GRAND TOTAL <sup>4</sup>	
		COMMERCIAL CASES					REGULAR COURT CASES								OTHER CIVIL CASES
		SEC	Admiralty and Maritime	Intellectual Property	Other Commercial Civil Cases	TOTAL COMMERCIAL CASES <sup>1</sup>	Ordinary Civil Action Cases	Special Proceedings	Special Civil Action	Land Registration Cases	All Other Regular Court Cases	TOTAL REGULAR COURT CASES <sup>2</sup>			
(18)	(19)	(20)	(21)	(22)	(23)	(24)	(25)	(26)	(27)	(28)	(29)	(30)	(31)		
ITEM NO.	I	NUMBER OF PENDING CASES AT THE BEGINNING OF THE MONTH													
ITEM NO.	II	TOTAL NUMBER OF CASES ADDED													
CASE INFLOW	II-A	NUMBER OF NEW CASES FILED/RAFFLED													
	II-A-1	<i>Original Jurisdiction</i>													
	II-A-2	<i>Appealed from Lower Court</i>													
	II-B	NUMBER OF CASES REVIVED													
	II-C	NUMBER OF CASES RECEIVED FROM OTHER COURTS/STATIONS													
ITEM NO.	III	TOTAL NUMBER OF CASES DEDUCTED													
CASE OUTFLOW	III-A	NUMBER OF CASES DECIDED/RESOLVED ON THE MERITS													
	III-B	NUMBER OF CASES DECIDED/RESOLVED BY WAY OF COMPROMISE, JDR, ETC.													
	III-C	NUMBER OF CASES ARCHIVED													
	III-D	NUMBER OF CASES TRANSFERRED TO OTHER COURTS/STATIONS													
ITEM NO.	IV	NUMBER OF PENDING CASES AT THE END OF THE MONTH													
ITEM NO.	V	NUMBER OF STAY ORDERS / TRO / PRELIMINARY INJUNCTION ISSUED													

Item No. I      Copy the number of cases pending at the end of the month immediately preceding this month

II                = II-A + II-B + II-C

II-A             = II-A-1 + II-A-2

III               = III-A + III-B + III-C + III-D

IV               = [ Item No. I + Item No. II ] - Item No. III

V                Relate to Item Nos. X-C and X-D in Page 4

<sup>1</sup> Total Commercial Court Cases (Column 22) = ADD Columns 18 to 21

<sup>2</sup> Total Regular Court Cases (Column 28) = ADD Columns 23 to 27

<sup>3</sup> Total Civil Cases (Column 30) = ADD Columns 22, 28 and 29

<sup>4</sup> Grand Total (Column 31) = ADD Columns 17 and 30



**ITEM NO. VII - PROFILE OF ACCUSED \***

Total Number of Accused at the end of the month	_____
A. Number of detention prisoners	_____
B. Number of accused on bail / on recognizance / covered by Article 29 RPC	_____
C. Number of accused at large / jumped bail / escaped from prison	_____
D. Number of detention prisoners released during the month	_____
D.1 Under Rule 119 (Rules of Court - Speedy Trial)	_____
D.2 Covered by Article 29 (RPC) - Preventive Imprisonment	_____
D.3 Acquittal	_____
D.4 On Bail / On Recognizance	_____
D.5 Dismissal / Provisional Dismissal	_____
D.6 Others	_____

**ITEM NO. VIII - CASES UNDER MEDIATION**

A. Number of cases pending mediation at the beginning of the month	_____
B. Number of cases referred for mediation during the month	_____
C. Number of cases wherein mediation proceedings terminated during the month (C.1 + C.2)	_____
C.1. Number of cases settled during mediation	_____
C.2. Number of cases referred back to court	_____
D. Number of cases pending mediation at the end of the month (A + B - C)	_____

**ITEM NO. IX - DATA ON PROBATION**

A. Number of applications for probation pending at the beginning of the month	_____
B. Number of applications for probation received during the month	_____
C. Number of applications for probation approved / denied / withdrawn during the month	_____
D. Number of applications for probation transferred to another court during the month	_____
E. Number of applications for probation pending at the end of the month	_____
E = (A+B) - (C+D)	_____
F. Number of probations revoked during the month	_____
G. Number of probations terminated during the month	_____

**ITEM NO. X - WARRANTS, TEMPORARY RESTRAINING ORDERS (TROs), INJUNCTIONS**

A. Search Warrants		
1. Number of search warrants issued during the month	_____	_____
2. Number of search warrants quashed during the month	_____	_____
3. Number of cases filed in court during the month as a result of the search warrants issued	_____	_____
B. Warrants of Arrest		
1. Number of warrants of arrest issued during the month	_____	_____
2. Number of warrants of arrest recalled within the month	_____	_____
3. Number of warrants of arrest pending at the end of the month	_____	_____
C. TRO and Preliminary Injunction	TRO	Prelim. Inj.
1. Number of (TRO/Prelim.Inj.) issued during the month	_____	_____
2. Number of (TRO/Prelim.Inj.) lifted during the month	_____	_____
D. Number of Stay Orders issued during the month	_____	_____

**ITEM NO. XI - NUMBER OF CASES ON EXTRA JUDICIAL / EXTRA LEGAL KILLINGS OF POLITICAL IDEOLOGISTS AND MEMBERS OF MEDIA\*\***

**ITEM NO. XII - AGING OF PENDING CASES**

	Criminal	Ordinary Civil Action	Special Civil Action	Special Proceedings	Other Civil Cases	TOTAL
A. Less than 1 year	_____	_____	_____	_____	_____	_____
B. 1 year to less than 2 years	_____	_____	_____	_____	_____	_____
C. 2 years to less than 3 years	_____	_____	_____	_____	_____	_____
D. 3 years to less than 4 years	_____	_____	_____	_____	_____	_____
E. 4 years to less than 5 years	_____	_____	_____	_____	_____	_____
F. 5 years to less than 6 years	_____	_____	_____	_____	_____	_____
G. 6 years to less than 7 years	_____	_____	_____	_____	_____	_____
H. 7 years to less than 8 years	_____	_____	_____	_____	_____	_____
I. 8 years to less than 9 years	_____	_____	_____	_____	_____	_____
J. 9 years to less than 10 years	_____	_____	_____	_____	_____	_____
K. 10 years or more	_____	_____	_____	_____	_____	_____
<b>TOTAL PENDING CASES</b>	_____	_____	_____	_____	_____	_____

\* This ITEM No.VII refers to the ACTUAL number of accused, regardless of the number of criminal cases under ITEM No. V e.g.: If Mr. A is accused of three (3) counts of Murder, the figure to be entered under ITEM No. VII is "1", but in ITEM No. V (Page 1), the entry should be "3" as there is one (1) accused for each of the three (3) cases. Corollarily, if Mr. A, Mr. B, and Mr. C are accused of Rape, the figure to be entered under ITEM No. V (Page 1) should be "1", but under ITEM No. VII, the entry should be "3."

\*\* As defined in the Annotation of the Writ of Amparo relative to Administrative Matter No. 07-9-12-SC "The Rule on the Writ of Amparo" effective October 24, 2007.

**ITEM NO. XIII - DECISIONS/FINAL OR INTERLOCUTORY ORDERS ELEVATED ON APPEAL/CERTIORARI DURING THE MONTH**

A. NUMBER OF DECISIONS APPEALED TO:

- 1. SANDIGANBAYAN / CTA / COMELEC \_\_\_\_\_
- 2. COURT OF APPEALS \_\_\_\_\_

**TOTAL** \_\_\_\_\_

Affirmed      Modified      Reversed

DATA ON APPEALED DECISIONS \_\_\_\_\_

B. NUMBER OF INTERLOCUTORY ORDERS/DECISIONS ELEVATED ON CERTIORARI (Rule 65) TO:

- 1. SANDIGANBAYAN / CTA / COMELEC \_\_\_\_\_
- 2. COURT OF APPEALS \_\_\_\_\_

**TOTAL** \_\_\_\_\_

Granted      Denied

DATA ON INTERLOCUTORY ORDERS / DECISIONS ELEVATED ON CERTIORARI: \_\_\_\_\_

**ITEM NO. XIV - COURT SESSIONS DURING THE MONTH:**

A. NUMBER OF DAYS OF COURT SESSIONS \_\_\_\_\_

B. PLACE/S OUTSIDE OF REGULAR STATION WHERE COURT SESSION/S WAS/WERE HELD

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**ITEM NO. XV - NUMBER OF MARRIAGES SOLEMNIZED DURING THE MONTH** \_\_\_\_\_

**ITEM NO. XVI - NUMBER OF WRITS ISSUED DURING THE MONTH**

- A. WRIT OF HABEAS CORPUS \_\_\_\_\_
- B. WRIT OF AMPARO \_\_\_\_\_
- C. WRIT OF HABEAS DATA \_\_\_\_\_
- D. WRIT OF KALIKASAN \_\_\_\_\_

WE HEREBY DECLARE UNDER OATH THAT THE INFORMATION IN THIS MONTHLY REPORT IS TRUE AND CORRECT OF OUR OWN PERSONAL KNOWLEDGE, PURSUANT TO THE PROVISIONS OF EXISTING RULES / ADMINISTRATIVE CIRCULARS.

\_\_\_\_\_  
**JUDGE**

(Presiding / Acting / Assisting Judge)

Administrative Order/Administrative Matter No. \_\_\_\_\_ dated \_\_\_\_\_.

Note: Scope of authority for Assisting Judges, please check box:

- Try and Decide case/s
- Decide case/s only

\_\_\_\_\_  
**CLERK OF COURT**

(Clerk of Court/Branch Clerk of Court/OIC)

SUBSCRIBED AND SWORN TO before me this \_\_\_\_\_ day of \_\_\_\_\_ at \_\_\_\_\_.

\_\_\_\_\_  
**ADMINISTERING OFFICER**

NOTE : THIS REPORT MUST BE SUBMITTED OR MAILED WITHIN THE FIRST TEN (10) DAYS OF THE SUCCEEDING MONTH **DIRECTLY** TO THE CHIEF, STATISTICAL REPORTS DIVISION, COURT MANAGEMENT OFFICE, OFFICE OF THE COURT ADMINISTRATOR, SUPREME COURT, ERMITA, MANILA 1000

### LIST OF OTHER CASES (if applicable)

NATURE OF THE CASE	NUMBER OF PENDING CASES FOR THE MONTH
<b>A. Other Criminal Cases (Refer to Column 16 of Page 1)</b>	
1. Family Court Cases	
(includes violence against women and children; child abuse; drugs, rape and human trafficking cases [involving minors]; and all other child and family cases)	
2. Drugs Court Cases	
(includes importation, sale, manufacture, possession and use of prohibited drugs; and all other drugs cases)	
<b>B. Other Civil Cases (Refer to Column 29 of Page 2)</b>	
1. Family Court Cases	
(includes declaration of nullity/annulment of marriage; legal separation; adoption; petition for protection order; special proceedings cases; and all other civil cases)	
<b>GRAND TOTAL</b>	