

## MONTHLY REPORT OF CASES

(For instructions/guidelines on accomplishing this form, please see Administrative Circular No. \_\_\_\_\_ dated \_\_\_\_\_ 2011.)

RTC (FAMILY COURT)		CRIMINAL CASES						<b>TOTAL CRIMINAL CASES<sup>2</sup></b>
BRANCH NUMBER _____	CITY / MUNICIPALITY (STATION) _____	Violence against Women and Children (R.A. 9262)	Drugs Cases (involving minors)	Rape (with minor victim and/or accused)	Child Abuse (R.A. 7610)	Human Trafficking (involving minors)	Other Criminal Cases <sup>1</sup>	
PROVINCE _____	REGION _____	<b>(1)</b>	<b>(2)</b>	<b>(3)</b>	<b>(4)</b>	<b>(5)</b>	<b>(6)</b>	<b>(7)</b>
MONTH / YEAR _____								
ITEM NO. <b>I</b> NUMBER OF PENDING CASES AT THE BEGINNING OF THE MONTH								
ITEM NO. <b>II</b> TOTAL NUMBER OF CASES ADDED								
CASE INFLOW	II-A NUMBER OF NEW CASES FILED/RAFFLED							
	II-A-1 Original Jurisdiction							
	II-A-2 Appealed from Lower Court							
	II-B NUMBER OF CASES REVIVED							
	II-C NUMBER OF CASES RECEIVED FROM OTHER COURTS/STATIONS							
ITEM NO. <b>III</b> TOTAL NUMBER OF CASES DEDUCTED								
CASE OUTFLOW	III-A NUMBER OF CASES DECIDED/RESOLVED ON THE MERITS							
	III-B NUMBER OF CASES DECIDED/RESOLVED BY WAY OF COMPROMISE, JDR, ETC.							
	III-C NUMBER OF CASES ARCHIVED							
	III-D NUMBER OF CASES TRANSFERRED TO OTHER COURTS/STATIONS							
ITEM NO. <b>IV</b> NUMBER OF PENDING CASES AT THE END OF THE MONTH								
ITEM NO. <b>V</b> NUMBER OF CASES WITH DETENTION PRISONER								

ITEM NO. **I** Copy the number of cases pending at the end of the month immediately preceding this month

**II** = **II-A** + **II-B** + **II-C**

**II-A** = **II-A-1** + **II-A-2**

**III** = **III-A** + **III-B** + **III-C** + **III-D**

**IV** = [ **I** + **II** ] - **III**

**V** Relate to Item No. VII in Page 4

<sup>1</sup> Relate to the Item No. XI in Page 4

<sup>2</sup> Total Criminal Cases (Column 7) = ADD Columns 1 to 6

## MONTHLY REPORT OF CASES

(For instructions/guidelines on accomplishing this form, please see Administrative Circular No. \_\_\_\_\_ dated \_\_\_\_\_ 2011.)

RTC (FAMILY COURT)		CIVIL CASES						TOTAL CIVIL CASES <sup>1</sup>	GRAND TOTAL <sup>2</sup>	
BRANCH NUMBER	CITY / MUNICIPALITY (STATION)	Declaration of Nullity/Annulment of Marriage	Legal Separation	Adoption	Petition for Protection Order	Guardianship	Custody of Minor			Other Civil Cases
PROVINCE	REGION	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)
MONTH / YEAR										
ITEM NO. <b>I</b> NUMBER OF PENDING CASES AT THE BEGINNING OF THE MONTH										
ITEM NO. <b>II</b> TOTAL NUMBER OF CASES ADDED										
CASE INFLOW	II-A NUMBER OF NEW CASES FILED/RAFFLED									
	II-A-1 Original Jurisdiction									
	II-A-2 Appealed from Lower Court									
	II-B NUMBER OF CASES REVIVED									
	II-C NUMBER OF CASES RECEIVED FROM OTHER COURTS									
ITEM NO. <b>III</b> TOTAL NUMBER OF CASES DEDUCTED										
CASE OUTFLOW	III-A NUMBER OF CASES DECIDED/RESOLVED ON THE MERITS									
	III-B NUMBER OF CASES DECIDED/RESOLVED BY WAY OF COMPROMISE, JDR, ETC.									
	III-C NUMBER OF CASES ARCHIVED									
	III-D NUMBER OF CASES TRANSFERRED TO OTHER COURTS									
ITEM NO. <b>IV</b> NUMBER OF PENDING CASES AT THE END OF THE MONTH										
ITEM NO. <b>V</b> NUMBER OF TPO / PPO / TRO / PRELIMINARY INJUNCTION ISSUED										

ITEM NO. **I** Copy the number of cases pending at the end of the month immediately preceding this month  
**II** = **II-A** + **II-B** + **II-C**  
**II-A** = **II-A-1** + **II-A-2**  
**III** = **III-A** + **III-B** + **III-C** + **III-D**  
**IV** = [ **I** + **II** ] - **III**  
**V** Relate to Item Nos. X-C and X-D in Page 4

<sup>1</sup> Total Civil Cases (Column 15) = ADD Columns 8 to 14

<sup>2</sup> Grand Total (Column 16) = ADD Columns 7 and 15



**ITEM NO. VII - PROFILE OF ACCUSED\***

Total Number of Accused at the end of the month	_____
A. Number of detention prisoners	_____
B. Number of accused on bail / on recognizance / covered by Article 29 RPC	_____
C. Number of accused at large / jumped bail / escaped from prison	_____
D. Number of detention prisoners released during the month	_____
D.1 Under Rule 119 (Rules of Court - Speedy Trial)	_____
D.2 Covered by Article 29 (RPC) - Preventive Imprisonment	_____
D.3 Acquittal	_____
D.4 On Bail / On Recognizance	_____
D.5 Dismissal / Provisional Dismissal	_____
D.6 Others	_____

**ITEM NO. VIII - CASES UNDER MEDIATION**

A. Number of cases pending mediation at the beginning of the month	_____
B. Number of cases referred for mediation during the month	_____
C. Number of cases undergoing mediation that were terminated during the month (C.1 + C.2)	_____
C.1. Number of cases settled during mediation	_____
C.2. Number of cases referred back to court	_____
D. Number of cases pending mediation at the end of the month (A + B - C)	_____

**ITEM NO. IX - DATA ON PROBATION**

A. Number of applications for probation pending at the beginning of the month	_____
B. Number of applications for probation received during the month	_____
C. Number of applications for probation approved / denied / withdrawn during the month	_____
D. Number of applications for probation transferred to another court during the month	_____
E. Number of applications for probation pending at the end of the month	_____
E = (A+B) - (C+D)	_____
F. Number of probations revoked during the month	_____
G. Number of probations terminated during the month	_____

**ITEM NO. X - WARRANTS, TEMPORARY RESTRAINING ORDERS (TROs), INJUNCTIONS**

A. Search Warrants		
1. Number of search warrants issued during the month	_____	_____
2. Number of search warrants quashed during the month	_____	_____
3. Number of cases filed in court during the month as a result of the search warrants issued	_____	_____
B. Warrants of Arrest		
1. Number of warrants of arrest issued during the month	_____	_____
2. Number of warrants of arrest recalled within the month	_____	_____
3. Number of warrants of arrest pending at the end of the month	_____	_____
C. TRO and Preliminary Injunction	TRO	Prel. Inj.
1. Number of (TRO/Prelim.Inj.) issued during the month	_____	_____
2. Number of (TRO/Prelim.Inj.) lifted during the month	_____	_____
D. Protection Orders	TPO	PPO
1. Number of (TPO/PPO) issued during the month	_____	_____
2. Number of (TPO/PPO) lifted during the month	_____	_____

**ITEM NO. XI - NUMBER OF CASES ON EXTRA JUDICIAL / EXTRA LEGAL KILLINGS OF POLITICAL IDEOLOGISTS AND MEMBERS OF MEDIA\*\***

**ITEM NO. XII - AGING OF PENDING CASES**

	Criminal	Ordinary Civil Action	Special Civil Action	Special Proceedings	Other Civil Cases	TOTAL
A. Less than 1 year	_____	_____	_____	_____	_____	_____
B. 1 year to less than 2 years	_____	_____	_____	_____	_____	_____
C. 2 years to less than 3 years	_____	_____	_____	_____	_____	_____
D. 3 years to less than 4 years	_____	_____	_____	_____	_____	_____
E. 4 years to less than 5 years	_____	_____	_____	_____	_____	_____
F. 5 years to less than 6 years	_____	_____	_____	_____	_____	_____
G. 6 years to less than 7 years	_____	_____	_____	_____	_____	_____
H. 7 years to less than 8 years	_____	_____	_____	_____	_____	_____
I. 8 years to less than 9 years	_____	_____	_____	_____	_____	_____
J. 9 years to less than 10 years	_____	_____	_____	_____	_____	_____
K. 10 years or more	_____	_____	_____	_____	_____	_____
<b>TOTAL PENDING CASES</b>	_____	_____	_____	_____	_____	_____

\* This ITEM No.VII refers to the ACTUAL number of accused, regardless of the number of criminal cases under ITEM No. V e.g.: If Mr. A is accused of three (3) counts of Murder, the figure to be entered under ITEM No. VII is "1" , but in ITEM No. V (Page 1), the entry should be "3" as there is one (1) accused for each of the three (3) cases. Corollarily, if Mr. A, Mr. B, and Mr. C are accused of Rape, the figure to be entered under ITEM No. V (Page 1) should be "1", but under ITEM No. VII, the entry should be "3."

\*\* As defined in the Annotation of the Writ of Amparo relative to Administrative Matter No. 07-9-12-SC "The Rule on the Writ of Amparo" effective October 24, 2007.

**ITEM NO. XIII - DECISIONS/FINAL OR INTERLOCUTORY ORDERS ELEVATED ON APPEAL/CERTIORARI DURING THE MONTH**

A. NUMBER OF DECISIONS APPEALED TO:

- 1. SANDIGANBAYAN / CTA / COMELEC \_\_\_\_\_
- 2. COURT OF APPEALS \_\_\_\_\_

**TOTAL** \_\_\_\_\_

Affirmed      Modified      Reversed

DATA ON APPEALED DECISIONS \_\_\_\_\_

B. NUMBER OF INTERLOCUTORY ORDERS/DECISIONS ELEVATED ON CERTIORARI (Rule 65) TO:

- 1. SANDIGANBAYAN / CTA / COMELEC \_\_\_\_\_
- 2. COURT OF APPEALS \_\_\_\_\_

**TOTAL** \_\_\_\_\_

Granted      Denied

DATA ON INTERLOCUTORY ORDERS / DECISIONS ELEVATED ON CERTIORARI: \_\_\_\_\_

ADMINISTRATIVE CIRCULARS.

\_\_\_\_\_  
**JUDGE**

(Presiding / Acting / Assisting Judge)

Administrative Order/Administrative Matter No. \_\_\_\_\_ dated \_\_\_\_\_.

Note: Scope of authority for Assisting Judges, please check box:

- Try and Decide case/s
- Decide case/s only

SUBSCRIBED AND SWORN TO before me this \_\_\_\_\_ day of \_\_\_\_\_ at \_\_\_\_\_.

\_\_\_\_\_  
**ADMINISTERING OFFICER**

**ITEM NO. XIV - COURT SESSIONS DURING THE MONTH:**

A. NUMBER OF DAYS OF COURT SESSIONS \_\_\_\_\_

B. PLACE/S OUTSIDE OF REGULAR STATION WHERE COURT SESSION/S WAS/WERE HELD

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**ITEM NO. XV - NUMBER OF MARRIAGES SOLEMNIZED DURING THE MONTH** \_\_\_\_\_

**ITEM NO. XVI - NUMBER OF WRITS ISSUED DURING THE MONTH**

- A. WRIT OF HABEAS CORPUS \_\_\_\_\_
- B. WRIT OF AMPARO \_\_\_\_\_
- C. WRIT OF HABEAS DATA \_\_\_\_\_
- D. WRIT OF KALIKASAN \_\_\_\_\_

**LIST OF OTHER CASES (if applicable)**

<b>NATURE OF THE CASE</b>	<b>NUMBER OF PENDING CASES FOR THE MONTH</b>
<b>A. Other Criminal Cases (Refer to Column 6 of Page 1)</b>	
1. Regular Court Cases	
(includes tax evasion or violation of tax laws; violation of environmental laws; rape; estafa/swindling; illegal possession of firearms and ammunitions; carnapping; kidnapping; human trafficking; illegal recruitment; graft and corruption; and all other criminal cases)	
2. Drugs Court Cases (not involving minors)	
(includes importation, sale, manufacture, possession and use of prohibited drugs; and all other drugs cases)	
3. Commercial Court Cases	
(includes violations of the Intellectual Property Code and all other Commercial Court criminal cases)	
<b>B. Other Civil Cases (Refer to Column 14 of Page 2)</b>	
1. Regular Court Cases	
(includes ordinary and special civil actions; special proceedings, election, land registration and all other civil cases)	
2. Commercial Court Cases	
(includes violations of the Intellectual Property Code and all other Commercial Court civil cases)	
<b>GRAND TOTAL</b>	