

MONTHLY REPORT OF CASES

(For instructions/guidelines on accomplishing this form, please see Administrative Circular No. _____ dated _____ 2011.)

RTC SINGLE SALA STATION		CRIMINAL CASES																							TOTAL CRIMINAL CASES ⁸				
		CHILD AND FAMILY CASES							DRUGS CASES ²					OTHER CRIMINAL CASES															
BRANCH NUMBER	CITY/MUNICIPALITY (STATION)	PROVINCE	REGION	MONTH / YEAR	Violence against Women and Children (R.A. 9262)	Drugs Cases (involving minors)	Rape (with minor victim and/or accused)	Child Abuse (R.A. 7610)	Human Trafficking (involving minors)	All Other Child and Family Cases	Total Child and Family Cases ¹	Importation or Manufacture of Drugs	Drugs Selling (Pushing)	Drugs Possession	All Other Drugs Cases	Total Drugs Cases ³	Tax Evasion or Violation of Tax / Customs Laws	Violation of Environmental Laws	Rape (R.A. 8353) ⁴	Estafa/Swindling	Illegal Possession of Firearms & Ammunitions	Carnapping	Kidnaping	Human Trafficking ⁵	Illegal Recruitment	Graft and Corruption	All Other Criminal Cases ⁶	Total Other Criminal Cases ⁷	
					(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)	(19)	(20)	(21)	(22)	(23)	(24)	(25)
ITEM NO. I	NUMBER OF PENDING CASES AT THE BEGINNING OF THE MONTH																												
ITEM NO. II	TOTAL NUMBER OF CASES ADDED																												
CASE INFLOW	II-A	NUMBER OF NEW CASES FILED/RAFFLED																											
	II-A-1	Original Jurisdiction																											
	II-A-2	Appealed from Lower Court																											
	II-B	NUMBER OF CASES REVIVED																											
	II-C	NUMBER OF CASES RECEIVED FROM OTHER COURTS/STATIONS																											
ITEM NO. III	TOTAL NUMBER OF CASES DEDUCTED																												
CASE OUTFLOW	III-A	NUMBER OF CASES DECIDED/RESOLVED ON THE MERITS																											
	III-B	NUMBER OF CASES DECIDED/RESOLVED BY WAY OF COMPROMISE, JDR, ETC.																											
	III-C	NUMBER OF CASES ARCHIVED																											
	III-D	NUMBER OF CASES TRANSFERRED TO OTHER COURTS/STATIONS																											
ITEM NO. IV	NUMBER OF PENDING CASES AT THE END OF THE MONTH																												
ITEM NO. V	NUMBER OF CASES WITH DETENTION PRISONERS																												

ITEM NO. **I** Copy the number of cases pending at the end of the month immediately preceding this month

ITEM NO. **II** = II-A + II-B + II-C

II-A = II-A-1 + II-A-2

ITEM NO. **III** = III-A + III-B + III-C + III-D

ITEM NO. **IV** = [I + II] - III

ITEM NO. **V** Relate to Item No. VII in Page 4

¹ Total Child and Family Cases (Column 7) = ADD Columns 1 to 6

² Exclude drugs cases involving minors (Column 2)

³ Total Drugs Cases (Column 12) = ADD Columns 8 to 11

⁴ Exclude rape cases involving minors (Column 3)

⁵ Exclude human trafficking cases involving minors (Column 5)

⁶ Relate to Item No. XI in Page 4

⁷ Total Other Criminal Cases (Column 24) = ADD Columns 13 to 23

⁸ Total Criminal Cases (Column 25) = ADD Columns 7, 12 and 24

MONTHLY REPORT OF CASES

(For instructions/guidelines on accomplishing this form, please see Administrative Circular No. _____ dated _____ 2011.)

RTC SINGLE SALA STATION		CIVIL CASES										TOTAL CIVIL CASES ¹	GRAND TOTAL ²	
BRANCH NUMBER _____	CITY / MUNICIPALITY (STATION) _____	Ordinary Civil Actions	Special Civil Actions	Special Proceedings	Election Cases	Land Registration Cases	Declaration of Nullity/Annulment of Marriage	Legal Separation	Adoption	Petition for Protection Order	Commercial Cases			All Other Civil Cases
PROVINCE _____	REGION _____	(26)	(27)	(28)	(29)	(30)	(31)	(32)	(33)	(34)	(35)	(36)	(37)	(38)
MONTH / YEAR _____														
ITEM NO. I	NUMBER OF PENDING CASES AT THE BEGINNING OF THE MONTH													
ITEM NO. II	TOTAL NUMBER OF CASES ADDED													
CASE INFLOW	II-A NUMBER OF NEW CASES FILED/RAFFLED													
	II-A-1 Original Jurisdiction													
	II-A-2 Appealed from Lower Court													
	II-B NUMBER OF CASES REVIVED													
	II-C NUMBER OF CASES RECEIVED FROM OTHER COURTS/STATIONS													
ITEM NO. III	TOTAL NUMBER OF CASES DEDUCTED													
CASE OUTFLOW	III-A NUMBER OF CASES DECIDED/RESOLVED ON THE MERITS													
	III-B NUMBER OF CASES DECIDED/RESOLVED BY WAY OF COMPROMISE, JDR, ETC.													
	III-C NUMBER OF CASES ARCHIVED													
	III-D NUMBER OF CASES TRANSFERRED TO OTHER COURTS/STATIONS													
ITEM NO. IV	NUMBER OF PENDING CASES AT THE END OF THE MONTH													
ITEM NO. V	NUMBER OF TRO / PRELIMINARY INJUNCTION ISSUED													

- ITEM NO. I Copy the number of cases pending at the end of the month immediately preceding this month
- II = II-A + II-B + II-C
- II-A = II-A-1 + II-A-2
- III = III-A + III-B + III-C + III-D
- IV = [I + II] - III
- V Relate to Item No. X-C in Page 4

¹ Total Civil Cases (Column 37) = ADD Columns 26 to 36

² Grand Total (Column 38) = ADD Columns 25 and 37

ITEM NO. VI - CASES SUBMITTED FOR DECISION

CASE NUMBER	TITLE AND NATURE OF THE CASE	DATE FILED	DATE SUBMITTED	DUE DATE	JUDGE BEFORE WHOM CASE WAS SUBMITTED FOR DECISION	REASON(S) FOR NOT DECIDING THE CASE
A. CASES SUBMITTED FOR DECISION WITHIN THE MONTH						
B. CASES PREVIOUSLY REPORTED FOR DECISION BUT STILL UNDECIDED						

NOTE: IF THERE ARE NO CASES SUBMITTED FOR DECISION, PLEASE INDICATE "NONE". If space is not sufficient, use additional sheets.

ITEM NO. VII - PROFILE OF ACCUSED*

Total Number of Accused at the end of the month	_____
A. Number of detention prisoners	_____
B. Number of accused on bail / on recognizance / covered by Article 29 RPC	_____
C. Number of accused at large / jumped bail / escaped from prison	_____
D. Number of detention prisoners released during the month	_____
D.1 Under Rule 119 (Rules of Court - Speedy Trial)	_____
D.2 Covered by Article 29 (RPC) - Preventive Imprisonment	_____
D.3 Acquittal	_____
D.4 On Bail / On Recognizance	_____
D.5 Dismissal / Provisional Dismissal	_____
D.6 Others	_____

ITEM NO. VIII - CASES UNDER MEDIATION

A. Number of cases pending mediation at the beginning of the month	_____
B. Number of cases referred for mediation during the month	_____
C. Number of cases undergoing mediation that were terminated during the month (C.1 + C.2)	_____
C.1. Number of cases settled during mediation	_____
C.2. Number of cases referred back to court	_____
D. Number of cases pending mediation at the end of the month (A + B - C)	_____

ITEM NO. IX - DATA ON PROBATION

A. Number of applications for probation pending at the beginning of the month	_____
B. Number of applications for probation received during the month	_____
C. Number of applications for probation approved / denied / withdrawn during the month	_____
D. Number of applications for probation transferred to another court during the month	_____
E. Number of applications for probation pending at the end of the month	_____
E = (A+B) - (C+D)	_____
F. Number of probations revoked during the month	_____
G. Number of probations terminated during the month	_____

ITEM NO. X - WARRANTS, TEMPORARY RESTRAINING ORDERS (TROs), INJUNCTIONS

A. Search Warrants			
1. Number of search warrants issued during the month	_____		
2. Number of search warrants quashed during the month	_____		
3. Number of cases filed in court during the month as a result of the search warrants issued	_____		
B. Warrants of Arrest			
1. Number of warrants of arrest issued during the month	_____		
2. Number of warrants of arrest recalled within the month	_____		
3. Number of warrants of arrest pending at the end of the month	_____		
C. TRO and Preliminary Injunction		TRO	Prelim. Injunction
1. Number of (TRO/Prelim.Inj.) issued during the month	_____	_____	_____
2. Number of (TRO/Prelim.Inj.) lifted during the month	_____	_____	_____

ITEM NO. XI - NUMBER OF CASES ON EXTRA JUDICIAL EXTRA LEGAL KILLINGS OF POLITICAL IDEOLOGISTS AND MEMBERS OF MEDIA**

ITEM NO. XII - AGING OF PENDING CASES

	Criminal	Ordinary Civil Action	Special Civil Action	Special Proceedings	Other Civil Cases	TOTAL
A. Less than 1 year	_____	_____	_____	_____	_____	_____
B. 1 year to less than 2 years	_____	_____	_____	_____	_____	_____
C. 2 years to less than 3 years	_____	_____	_____	_____	_____	_____
D. 3 years to less than 4 years	_____	_____	_____	_____	_____	_____
E. 4 years to less than 5 years	_____	_____	_____	_____	_____	_____
F. 5 years to less than 6 years	_____	_____	_____	_____	_____	_____
G. 6 years to less than 7 years	_____	_____	_____	_____	_____	_____
H. 7 years to less than 8 years	_____	_____	_____	_____	_____	_____
I. 8 years to less than 9 years	_____	_____	_____	_____	_____	_____
J. 9 years to less than 10 years	_____	_____	_____	_____	_____	_____
K. 10 years or more	_____	_____	_____	_____	_____	_____
TOTAL PENDING CASES	_____	_____	_____	_____	_____	_____

* This ITEM No.VII refers to the ACTUAL number of accused, regardless of the number of criminal cases under ITEM No. V e.g.: If Mr. A is accused of three (3) counts of Murder, the figure to be entered under ITEM No. VII is "1", but in ITEM No. V (Page 1), the entry should be "3" as there is one (1) accused for each of the three (3) cases. Corollarily, if Mr. A, Mr. B, and Mr. C are accused of Rape, the figure to be entered under ITEM No. V (Page 1) should be "1", but under ITEM No. VII, the entry should be "3."

** As defined in the Annotation of the Writ of Amparo relative to Administrative Matter No. 07-9-12-SC "The Rule on the Writ of Amparo" effective October 24, 2007.

ITEM NO. XIII - DECISIONS/FINAL OR INTERLOCUTORY ORDERS ELEVATED ON APPEAL/CERTIORARI DURING THE MONTH

A. NUMBER OF DECISIONS APPEALED TO:

- 1. SANDIGANBAYAN / CTA / COMELEC _____
- 2. COURT OF APPEALS _____

TOTAL _____

Affirmed Modified Reversed

DATA ON APPEALED DECISIONS _____

B. NUMBER OF INTERLOCUTORY ORDERS/DECISIONS

ELEVATED ON CERTIORARI (Rule 65) TO:

- 1. SANDIGANBAYAN / CTA / COMELEC _____
- 2. COURT OF APPEALS _____

TOTAL _____

Granted Denied

DATA ON INTERLOCUTORY ORDERS / DECISIONS ELEVATED ON CERTIORARI: _____

ITEM NO. XIV- COURT SESSIONS DURING THE MONTH:

A. NUMBER OF DAYS OF COURT SESSIONS _____

B. PLACE/S OUTSIDE OF REGULAR STATION WHERE COURT SESSION/S WAS/WERE HELD

ITEM NO. XV - NUMBER OF MARRIAGES SOLEMNIZED DURING THE MONTH

ITEM NO. XVI - NUMBER OF WRITS ISSUED DURING THE MONTH

- A. WRIT OF HABEAS CORPUS _____
- B. WRIT OF AMPARO _____
- C. WRIT OF HABEAS DATA _____
- D. WRIT OF KALIKASAN _____

WE HEREBY DECLARE UNDER OATH THAT THE INFORMATION IN THIS MONTHLY REPORT IS TRUE AND CORRECT OF OUR OWN PERSONAL KNOWLEDGE, PURSUANT TO THE PROVISIONS OF EXISTING RULES / ADMINISTRATIVE CIRCULARS.

JUDGE

(Presiding / Acting / Assisting Judge)

Administrative Order/Administrative Matter No. _____ dated _____.

Note: Scope of authority for Assisting Judges, please check box:

- Try and Decide case/s
- Decide case/s only

CLERK OF COURT

(Clerk of Court/Branch Clerk of Court/OIC)

SUBSCRIBED AND SWORN TO before me this _____ day of _____ at _____.

ADMINISTERING OFFICER

NOTE : THIS REPORT MUST BE SUBMITTED OR MAILED WITHIN THE FIRST TEN (10) DAYS OF THE SUCCEEDING MONTH **DIRECTLY** TO THE CHIEF, STATISTICAL REPORTS DIVISION, COURT MANAGEMENT OFFICE, OFFICE OF THE COURT ADMINISTRATOR, SUPREME COURT, ERMITA, MANILA 1000.