

SUPREME COURT OF THE PHILIPPINES  
PHILIPPINE JUDICIAL ACADEMY  
Information Systems Division, Administrative Office

**REQUEST FOR USE OF WI-FI INTERNET ACCESS POINT**

*(Pursuant to IOM No. 470 dated January 25, 2021)*

Date: \_\_\_\_\_

DETAILS OF THE ACTIVITY	
<b>Purpose:</b> <i>(Complete Title of Activity)</i>	
<b>Date and Time Needed/ Duration of Activity:</b>	
<b>Venue:</b>	

REQUESTING DIVISION, OFFICE/COMMITTEE	
<b>Division, Office/ Committee:</b>	
<b>Team Leader/ Recorder-Secretary:</b>	
<b>Designated Users:</b>	
<b>Other Details:</b>	

**Requested by:**

**Approved by:**

\_\_\_\_\_

*Team Leader/Focal Person*

\_\_\_\_\_

*Chief of Office*

<b>To be filled by ISD, AO:</b>	
<b>Wi-Fi Internet Access Point Request Control Number:</b> 2021 - _____	<b>ISD Personnel Assigned:</b>

*Note: To ensure proper coordination, please submit requests at least three (3) days in advance .*